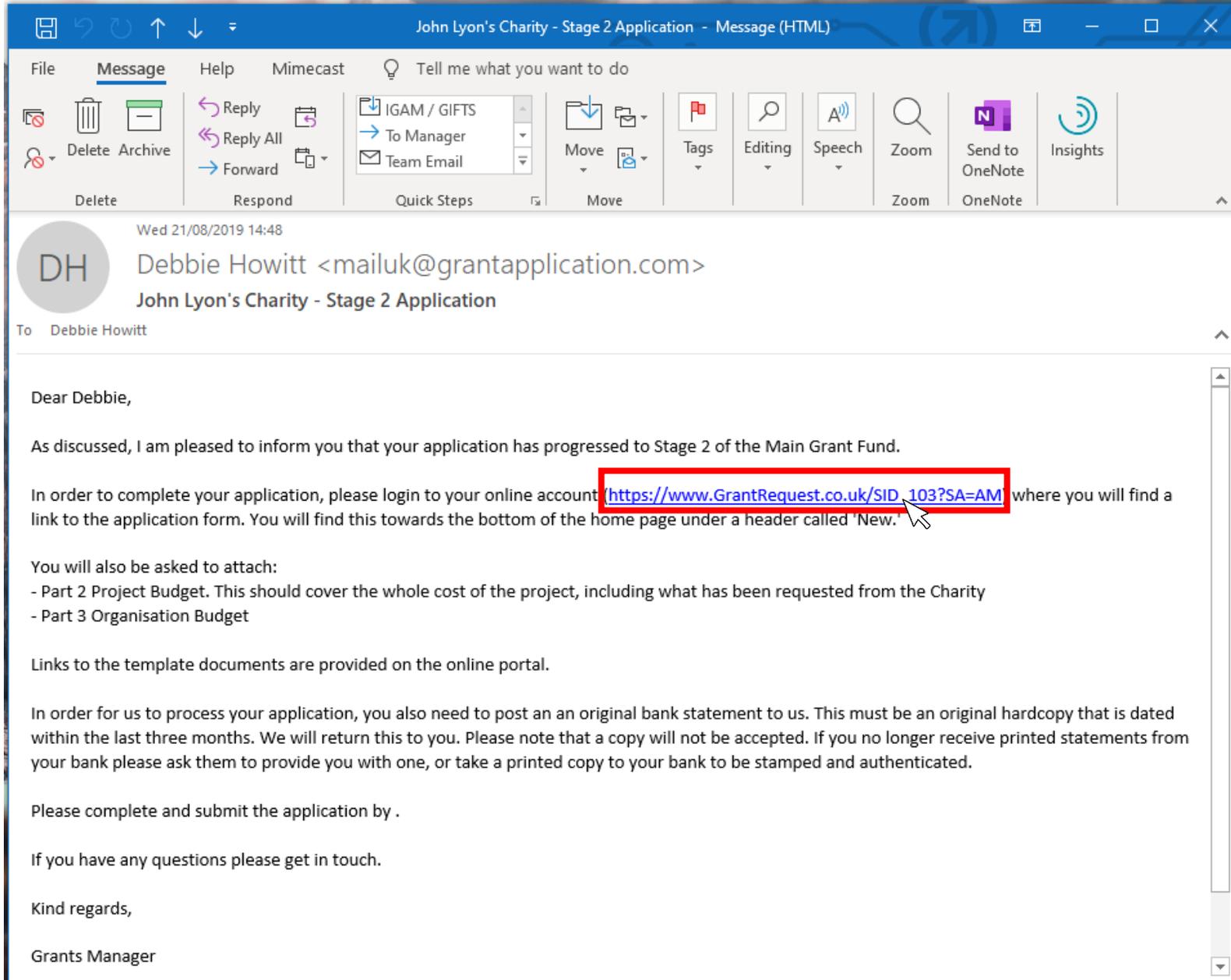




JOHN LYON'S CHARITY

How to work on your Stage 2 Application Form



**If your application has progressed to Stage 2, you will receive an email that looks like this.
If you have not received it, please check your junk inbox. Click on the link.**



JOHN LYON'S CHARITY

Exit

Please Sign In

If you already have a John Lyon's Charity account, please sign in with your email address and password.

If you do not have an account, please click the 'New Applicant' link to create one.

E-mail Password

[New Applicant?](#) [Forgot Password?](#)

[Login](#)

The link will take you to our Grants Portal (which can also be accessed via our homepage at www.jlc.London)
Enter the e-mail address and password that you used when creating your account. Click 'Login'.



JOHN LYON'S CHARITY

Account: debbie@jlc.london | [Change E-mail/Password](#)

Last Log in: 4/4/2019 3:54 PM GMT01:00

Exit

Applications

Requirements

Applications

Welcome to your grant portal homepage.

This page can be used to start a new application, view any 'In Progress' or 'Submitted' applications.

To find out more about the application process for each grant fund, visit our [website](#). Please note that all information provided will be subject to our [Privacy Policy](#).

Requirements

Requirements refer to any tasks you need to complete to progress your grant further. Primarily this will relate to your reporting. To view any outstanding requirements please click on the Requirement tab above, if this tab is not yet visible it means you currently do not have any requirements linked to your applications.

Tips and guidance

You can save your progress on your application at any time, and return to it later. You will be emailed a copy of your application each time it is saved.

Please note: The application form will time out after 45 minutes if left idle (you are not working on it), or after 60 minutes on one page. If your application times out and you have not saved your progress, any data will be lost. You will receive a reminder to save your work before it times out, however we recommend saving every 30 minutes anyway.

On submitting your application, you will receive an email to confirm that it has been received by John Lyon's Charity. If you have any difficulties, please get in touch.

When completing the application form, we strongly recommend you answer every question. Please take the time to check your application carefully, especially the grammar and spelling of your/your organisation's contact details to avoid any delays in processing your application.

Navigation

You can move forwards and backwards through your application by clicking on any of the section headings at the top of the page. Do not use the back button on your browser as this could lead to you losing your work.

Start a new application

To begin a new application, click on the name of the grant fund you wish to apply to below:

- [Stage 1 Proposal \(Small Grants / Main Grants / Schools in Partnership\)](#)
- [School Holiday Activity Fund \(SHAF\)](#)
- [School Explorer Fund](#)

This is your homepage. Scroll to the bottom of the page using the arrow on the right-hand side.

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Start a new application

Before you start any application please ensure you work in our [Beneficial Area](#) and meet our eligibility criteria.

To begin a new application, click on the name of the grant fund you wish to apply to below:

- o [Stage 1 Proposal \(Small Grants / Main Grants / Schools in Partnership\)](#)
- o [School Holiday Activity Fund \(SHAF\)](#)
- o [School Explorer Fund](#)
- o [Bursary Fund \(Only for Independent Girls' Schools\)](#)

Continue an application

If you have saved an application to finish later you can access this below, please do not click to start a new application as this will be a blank form. 'In Progress' and 'Submitted' applications can be viewed using the 'Show' drop down menu on the top right-hand corner of the table below. This will change the applications you are viewing.

If you are having difficulties, please get in touch.

New

To begin the second stage of your application, click on one of the links below:

[Main Grant Application Form](#)

Show In Progress Applications ▾

Under the subheading 'New' you will find an option to begin the Stage 2 Application Form. Click on the blue link.

Welcome to your grant portal homepage.

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Tips and guidance

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Start a new application

To begin a new application, click on the name of the grant fund you wish to apply to below:

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- [School Explorer Fund](#)

Continue an application

If you have saved an application to finish later you can access this below, please do not click to start a new application as this will be a blank form. 'In Progress' and 'Submitted' applications can be viewed using the 'Show' drop down menu on the top right-hand corner of the table below. This will change the applications you are viewing.

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Show In Progress Applications ▾

[School Holiday Activity Fund \(SHAF\) Application Form](#)

20463

4/4/2019

Owner



[Proposal Form](#)

20462

4/4/2019

Owner



If you have started your Stage 2 Application and saved it for later, you can return to it by looking at your 'In Progress' applications. Click on the title of your 'In Progress' application to continue working on it.

* Organisation Telephone Number 

Website Address

* Organisation Email Address 

Twitter

Please enter your organisation's Twitter name without the '@' symbol e.g. JohnLyonCharity

Main Contact Details

Prefix

First Name

Last Name

Job Title



Telephone Number 

Email Address

Confirm Email Address

Save & Finish Later

Save & Continue 

Don't forget to regularly save your progress by clicking 'save & continue' or 'save & finish later' at the bottom of your screen.